

Park Mains High School

Barrhill Road, Erskine PA8 6EY

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e-mail: parkmainshighenquiries@renfrewshire.gov.uk

website: www.parkmains.com

Head Teacher: Alan Dick



Renfrewshire
Council

Children's Services

Our Ref:

Your Ref:

Date:

24th February 2022

S1 Parents' Evening

Dear Parent/Guardian,

Our S1 Parents Evening will be held on **Thursday 10th March 2022**. Unfortunately, the current restrictions prevent us from inviting you into the school to meet with the staff. Instead, an online booking system will be in operation which will allow the parents/carers of each young person to make appointments to speak with class teachers via Microsoft TEAMS. Appointments will be available to book from **6pm on Tuesday 1st March until 4pm on Wednesday 9th March**. After you have made your appointments, you can choose to print or e-mail a confirmation. Please note the time and date to book appointments as there are a limited number of appointments for each teacher and slots are often snapped up very quickly. Instructions on how to navigate this can be found on the next page.

Each teacher has a limited number of appointments. It will not be possible to secure appointments for every teacher across your child's timetable. A limit of **7 appointments** has been set in an effort to ensure that the maximum number of parents are able to contact at least some of their child's teachers.

Please also note that appointments for your child's social subject teacher will be with the teacher for the subject studied between November and February. S1 classes moved on to their third social subject this week. The teacher for the second rotation will be better placed to provide a full picture of progress made.

If you wish to meet with your child's pastoral care teacher, please make an appointment under the Tutor Group class.

I know you will be keen to make contact with a number of teachers to assess how your child has settled into Park Mains. The teachers will be able to update you about progress, effort, and homework completion. As the year head, I am very pleased with how this year's S1 pupils have settled. They have demonstrated a real appetite for learning and have adapted well to their new surroundings. I can confidently report that the overwhelming majority have displayed a positive attitude and good work ethic thus far and I am sure that this will follow them through their high school journey.

If there are any issues in accessing the online booking system or you cannot access a compatible device, please contact your child's Pastoral Care teacher who will be able to assist. A guide to support the use of the online booking system can be found on the reverse of this letter.

Kind Regards,

Pauline Crean
Depute Head
Park Mains High School

Director of Children's Services: Steven Quinn



0300 300 1411

Parents Night Booking

To make your appointments please login at: <https://parents-booking.co.uk/parkmains>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname, and date of birth

The login details you enter must match those we have on record for you.

If you have trouble logging in, please call the school office or email parkmainshighenquiries@renfrewshire.gov.uk for assistance.

Appointments will be available to book from **6pm on Tuesday 1st March** until **4pm on Wednesday 9th March**. After you have made your appointments you can choose to print or e-mail a confirmation. **Please book as soon as possible as there are limited appointments for each teacher.**

On the day of your appointments, you need to re-login at the website address above. Ten minutes before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s). Please note that appointments are kept to a strict five minutes and the programme automatically cuts off the call at the 5-minute mark. The teacher is unable to extend this time.

Teachers and parents are able to choose whether or not to have their camera on during the meeting for privacy reasons. Should a camera be switched off, the screen is completely black, but the teacher will still be able to be heard or will be able to hear you as long as the microphone function is enabled. As per Renfrewshire policy, we expect all conversations to be conducted in a positive and mannerly fashion as has been the norm in face-to-face meetings. Should there be any issue during the evening please email parkmainshighenquiries@renfrewshire.gov.uk with your child's name and your enquiry and someone will contact you.

Internet Browser Compatibility:

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome, or Firefox
- **Windows computer:** Chrome, Firefox, or Edge (Chromium)

If you do not have access to a compatible device, please contact your child's Pastoral Care teacher who will be able to assist.

Troubleshooting Tips

- If you cannot login, please contact the school office.
- IOS 15.1 is not currently compatible with this programme
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school office for help.